



INSTITUTE OF TECHNOLOGY LIMITED

"TRAINING FOR INDUSTRY"

APPLICATION FOR EMPLOYMENT

Name: \_\_\_\_\_  
(in order of: Last Name, Maiden Name, Middle Name, First Name)

Address: \_\_\_\_\_

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ •Nationality: \_\_\_\_\_ •Religion: \_\_\_\_\_  
date month year

Gender:  Male  Female •Marital Status:  Married  Widowed  Single  Common Law

Spouse's Name: \_\_\_\_\_

Spouse's Occupation: \_\_\_\_\_

Number of Children: \_\_\_\_\_ •Age of Dependent Children: \_\_\_\_\_

Identification Nos.: \_\_\_\_\_  
(National I.D. No.) (Driver's Permit No.) (Passport No.)

N.I.S No.: \_\_\_\_\_ •B.I.R. No.: \_\_\_\_\_

Have you previously applied to this company?:  YES  NO

Do you have any relative(s) employed with MIC Institute of Technology? If YES, please give name(s):

\_\_\_\_\_

Are you acquainted with person(s) employed with MIC Institute of Technology? If YES, please give name(s):

\_\_\_\_\_

Hobbies: \_\_\_\_\_

**EMPLOYMENT DESIRED:**

Position Desired?: \_\_\_\_\_ •Expected Salary?: \$ \_\_\_\_\_ •Date Available?: \_\_\_\_\_

**EDUCATION BACKGROUND:**

School/ Institute Attended	From	To	Subjects Studied	Grade or Pass Level Obtain

Have you had any Criminal Charges made against you?:  YES  NO

Offence(s): \_\_\_\_\_

Action(s) taken: \_\_\_\_\_

**EMPLOYMENT RECORD:**

Name and Address of previous employer: \_\_\_\_\_

Previous Job Title: \_\_\_\_\_ •Employed From: \_\_\_\_\_ To \_\_\_\_\_

List main Duties and Responsibilities: \_\_\_\_\_

Reason(s) for leaving: \_\_\_\_\_

Leaving Salary: \$ \_\_\_\_\_

**References (please exclude relatives and close personal friends)**

Name	Address	Occupation

Production is likely to be on a continuous shift basis. Are you willing to work shift?  YES  NO. If YES, Please initial below:

I declare that all information given above is correct to the best of my knowledge. I will undergo a medical examination if required.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

**FOR OFFICIAL USE ONLY**

Interviewer's comments: \_\_\_\_\_

Commenced Employment on: \_\_\_\_\_ •Position: \_\_\_\_\_

Starting Salary : \$ \_\_\_\_\_